



Lyttelton Harbour Business Association Committee Meeting Minutes

Date: 9th May 2017

Time: 5.30pm

Venue: Structex, Norwich Quay, Lyttelton

Chairman: Rob de Thier (RdT);

Present: David Bennett (DB); Maree Henry (MH); Allanah James (AMJ); Craig Minehan(CM);

Apologies: Marten Cooper (MC); Dana Dopleach (DD); Anne Jaiswal (AJ);Anne Parkinson (AP);
Will Lomax (WL)

Not Present:

	Action
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Andrew Turner; Banks Peninsula Councillor and Deputy Mayor of Christchurch City Council (CCC) attended the meeting to discuss the following:	
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- **Cruise Ship Berth**

CCC announced last week the \$56m development of the cruise berth in Lyttelton. It will attract new ships of all sizes, with new itineraries from further afield, with more add-ins, greater choice and value.

What can Lyttelton do to manage the passengers:

They need to put together a package to be 'sold' on board, with information on board about what Lyttelton has to offer?

Lyttelton needs to get ready and make passengers welcome, and take advantage of their return.

There are 2 years to get organised and ready,

- **CCC/Naval Point Redevelopment**

There will be consultations with users and stakeholders, followed by public submissions and public consultation.

Quality Risk Assessment and formal consultation, then community board consultation.

Parking: will need to supplement parking for all users and people with access to the combined facility of the Naval Point and the Yacht Club and the Rugby Club.

- **Te Ana**

There has been some consultation about this new development and submissions are closed for the first stage.

Consideration will be given to roading, traffic and parking.

There will be a Quality Risk Assessment.

It will open in completed in 2018

The Community Board; Lyttelton Port Company; LHBA; Heritage New Zealand need to take part in the next stage, which will be the commercial development.

This will be a few years away.
Is there a possibility for an Art work here?

LHBA and /or the Lyttelton Community needs to create an event like Port Talk to encourage community involvement and awareness of the project.

- **Sumner Road**

This \$80m project will open in 2018.

It is essential as a transport link between Sumner and Lyttelton, and also the link to Christchurch when the tunnel has to be closed, also special loads can use the road.

It is great for business as it is a great drive – and is particularly well used on Sundays.

There should be a Sunday Opening Day before it is open to traffic – for walkers. LHBA and Sumner Business Association should work together making preparations to work towards an open day/market day, with all businesses open, stalls, food, crafts.....

- **Empty Sites in Lyttelton**

What can CCC do to assist with empty sites and also owners of buildings that have not been repaired? The Mitre as an example of a dormant building needs help to resolve, what is to happen to it – repair or demolition?

Andrew has done some research to look at getting projects off the ground and maybe look at say 4 landowners to build one structure to make economies of scale to make it viable to build/rent etc.

eg: Volcano site and 3 neighbouring sites to build a 'consortium' and put a plan together?

Perhaps LHBA could find details, including a map, of landowners in this situation and pass them on to CCC or Development Christchurch Ltd (DCL) or CCH Ltd

- **Networking Meeting**

Ruth Dyson attendance recently generated lots of energy. Andrew suggests that she could come to the Te Ana open day

Perhaps there is an opportunity to leverage sponsorship with the Festival of Lights (FoL)

Encourage the Lyttelton community to come to a Te Ana open day to kick off the new development.

- **Offers**

If LHBA needs help eg; resource consent or considerations about CCC, Andrew would be happy to attend our meeting in the future.

Especially the Long Term Plan (LTP)

- **ATMs**

Andrew confirmed that BNZ are not taking their machine out of the town.

There are issues at the Farmers Market and the FoL – maybe stall holders should have mobile EFTPOS.

- **Long Term Plan**

Andrew will come back to discuss this in 6 months.

Andrew was thanked for coming to the meeting and he then left.

The general business of the Committee was then dealt with:

1. Apologies – above.

2. Minutes of the previous meeting:

- a. The General and the confidential minutes of the previous meeting on 11th April were approved.

Proposed: CM Seconded: AMJ

3. Matters Arising

None

4. Correspondence

None

5. Finance.

There is nothing outstanding in the accounts.

It was agreed that it would be good to retain www.lytteltonharbour.co.nz perhaps for use at future events.

Proposed: DB Seconded: RdT

6. Networking Meetings

The Networking meeting will continue to be held on the last Friday of each month. There have been lots of engagement at previous meetings including Ruth Dyson and Nuk Korako.

Taff McGilvray will give a legal talk on 26th May at 9.30.

7. Management Sub Committee Reports

- a. Farmers Market Committee: When the ATM goes down it puts pressure on businesses especially Supervalu to give out cash. Portable EFTPOS for stallholders would be good

- b. Artwork Committee: MH has met Kiri Jardin and this is her report:

Below are some steps in the process for commissioning temporary and permanent artworks which might help develop the project(s).

- Establish Purpose of the artworks e.g. to celebrate the unique Lyttelton identity and connect the Village centre to Te Ana
- Identify potential partners e.g. Lyttelton Business Association, Council, LPC
- Identify potential sites and context / history of site
- Confirm budgets and partnerships
- Work with Council staff to draft report to local Community Board for their information
- Draft artwork brief and commission process
- Call for proposals initiated

- Selection panel convened (If works are expected to be in Council ownership, council representation on selection panel)
- Establish project delivery group
- Implement artworks
- Yehaa!! Champagne time, unveiling / launch

8. Projects for 2017

Encouraging tradies to join LHBA

All committee members are asked to encourage Tradies to join LHBA. When we have a reasonable list, we will notify all members and possibly do a mail drop.

Tidying up London Street

Marten will present ideas shortly.

MC

9. Any other Business

RdT attended the announcement by CCC and LPC about the return of cruise ships to Lyttelton. It was a great event and AJ was pleased that Rob went and that LHBA was represented.

10. Next meeting:

13th June at 5.00 at Structex, Lyttelton.

The meeting closed at 6.53 pm.