



Lyttelton Harbour Business Association Committee Meeting Minutes

Date:	9 th June 2017
Time:	5.00pm
Venue:	Structex, Norwich Quay, Lyttelton
Chairman:	Rob de Thier (RdT);
Present:	Marten Cooper (MC); Dana Dopleach (DD); Lucette Hindin (LH); Allanah James (AJ); Anne Parkinson (AP);
Apologies:	Craig Minehan(CM); Will Lomax (WL)
Not Present:	David Bennett (DB); Maree Henry (MH);

	Action
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1. Apologies – above.

2. Minutes of the previous meeting:

- a. The minutes of the previous meeting on 9th May were approved.
Proposed: RdT Seconded: AJ

3. Matters Arising

Rob asked that all the committee to read the part of the last minutes that detailed everything that Andrew Turner spoke about, before the next meeting, so that there can be a meaningful discussion about what project the Association should concentrate on for the rest of the year.
Anne Jaiswal has moved to work for OHU and so Lucette Hindin is now the Project Lyttelton representative on the committee.

4. Correspondence

None

5. Finance.

There is nothing outstanding in the accounts, and they were accepted by the committee:

Proposed: AP Seconded: MC

A resolution was proposed, and passed to remove Will Lomax as a signature on the LHBA bank accounts at BNZ, and for Rob de Thier to replace him.

Proposed: DD Seconded: MC

6. Networking Meetings

The Networking meeting will continue to be held on the last Friday of each month. Anne mentioned that she had recently listened to a presentation from Jules Lee who works for OHU and is their Community Builder and Project Lead for Collett's Corner, 3 – 11 London St, Lyttelton. It was agreed that Anne would contact her and ask her to give a short presentation to one of the next Committees meetings and then one of the Friday networking meetings.

AP

7. Management Sub Committee Reports

- a. Farmers Market Committee: There is still a concern that the ATM machines sometimes run out of money or breakdown. Lucette told the meeting that a man is coming to the Festival of Lights with 3 ATM machines on the back of a truck. It will cost customers \$3 for each withdrawal. Project Lyttelton will then consider whether he should be asked to attend the weekly market.
- b. Artwork Committee: No report

8. Projects for 2017

Encouraging tradies to join LHBA: it is difficult to get them to commit.

9. Any other Business

Allanah told the meeting that the fireworks at the Festival of Lights will be at 8.00.

10. Next meeting:

11th July at 5.00 at Structex, Lyttelton.

The meeting closed at 5.50 pm.